

**St. Peter's College Parents' Association**  
**Draft Minutes of A.G.M Monday 29<sup>th</sup> November 2021**  
**(This meeting was held online)**

**Principal in attendance:** Ms Deirdre Maye

**Chairperson's Welcome:**

Chris Keogh welcomed everyone and reviewed the Minutes of the previous AGM.

**Minutes of A.G.M. 2020**

A copy of 2020 AGM minutes will be available on the School Website under the parents Tab. If there are any matters arising, please email the Parents Association. The minutes will be proposed and seconded at the next committee meeting.

**Treasurers Report:**

Closing Balance as of 30/09/21 was €4,328.31.

**Chairperson's Address:**

Chris outlined the role to the Parents Association and advised that the Committee meets 5-6 times a year. We provide an input into school policies, help with TY Interviews and Evaluation and organise fundraising e.g. clothes recycling collection.

Communication with parents is via Facebook and the school website. A list of the committee members is available on the school website.

Chris introduced the officers of the Parents' Association

Chairperson – Chris Keogh	Secretary to be elected	Treasurer to be elected
Adebola Abdul-Ibiyeye Sakinah	Atif Sanober	June Boyle
Denisa Buiciuc	Susan Cantwell	Breda Carolan
Wemi Chukwureh	Karen Denning	Pauline Gunning
Helen Hughes	Humphreys Carol	Maria Kavanagh
Paula McGoldrick	Soni Meena	June Moore
Maeve Mullin	Fiona O'Byrne	Lucy O'Mahony
Teresa O'Reilly	Mae Padden	Michael Segopa
Gerry Walsh	Vicky Walsh	

A new Secretary and Treasurer will be elected at the next committee meeting and any parents who would like to join the committee are most welcome. The different ways the committee can help are through raising issues with the school, providing work experience and fund raising.

Chris thanked the following members who are stepping down from the committee

Karen Dunne, Trinda Johnson Carol Kavanagh, Rachel McGuinness, Ana Quigley.

Chris then gave a breakdown of Parents Association by year group: the aim is to represent all years

Year	Number of Members
1 <sup>st</sup>	2
2 <sup>nd</sup>	6
3 <sup>rd</sup>	5
4 <sup>th</sup> (TY)	3
5 <sup>th</sup>	4
6 <sup>th</sup>	4

## Principals Report:

- Deirdre welcomed everybody and thanked the members stepping down from the Parents' Association for their help
- **Staff Absences** – due to Covid there have been a number of unavoidable staff absences, all attempts possible are being made to recruit extra staff to fill these vacancies. The Department of Education have now approved teachers to work 35 hours overtime up to February 2022, which should help.
- **Covid Symtomatic Students** should not come into school, if they display symptoms in school they will be removed from the class room. The class group will them move classrooms so that the room can be fogged.
- **Ventilation** – students should be reminded how important it is to ventilate the classrooms. Students are allowed to wear extra layers to school – the outer layer must be school uniform.
- **Covid Positive Students** – teachers require 24 hours to note new names on the Covid list. They will then post notes & homework on Teams or via email.
- **Lunchtime & Extra Curricular Activities** have recommenced eg Soccer, Cooking, Creative Writing, Coding. Student members of the committees will be asked to present at Parents Association meetings.
- **Caoimhnoiri & Monitors** The process for recruiting the new Caoimhnoiri 5<sup>th</sup>/6<sup>th</sup> year students is currently under way. Caoimhnoire supervise lunchtime activities and deliver peer lessons to 2<sup>nd</sup> and 3<sup>rd</sup> years on study skills and mental health.  
Monitors supervise lunchtime activities and deliver peer lessons to 1<sup>st</sup> years on study skills and mental health. Applications open at the end of 3<sup>rd</sup> Year.
- **Student Numbers** - There are currently 1,228 students enrolled in the school. All places for First Year 2022/23 have now been offered. All transfer applications for all remaining years will be accepted after 9<sup>th</sup> May, 2022 and closing date is 31<sup>st</sup> May, 2022.
- **Parent Teacher Meetings** – the school has been directed by LMETB to not schedule Parent Teacher Meetings until guidance has been issued by the Department of Education. If parents have any queries they should contact the relevant subject teacher.
- **Teaching & Learning Initiatives** - The school is currently involven in a number of Initiatives eg Jigsaw, Blast, Creative Ireland, Safe & Supportive Schools Programme and ePortfolio initiative.
- **School Policies** - A number of existing school policies are being reviewed, these will be forwarded to the PA in due course for feedback
- School communication is via a wide variety of platforms – a weekly bulletin is issued, school website, Facebook, Instagram and Twitter
- **Supervised Study** – only 16 students elected to take up superivsed study, a minimum of 27 is required to make it financially viable. It will be offered again after Christmas
- **November Assessments Reports** will be issued next week via eportal
- **New ASD Unit** - Construction has begun on the new 4 Classroom ASD unit, this will also include a new garden. A new entrance will be created from Millfarm and parents are again requested not to drop their children at the Millfarm entrance.
- **School Improvements** - There have been a number of improvements around the school – painting goal posts (arranged), a new computer room is almost ready (awaiting a Switch), outdoor benches, Table Tennis, new flags, mirrors and hot water in all bathrooms.
- **6<sup>th</sup> Year Common Area** – this area has been converted to a second staff room. It is hoped it will revert back in the not too distant future when restrictions are reduced.
- **Senior Options** are currently being offered. TY presentations are being made to 3<sup>rd</sup> years – 10<sup>th</sup> December is the closing date. An online Senior Options book will be distributed to parents.
- **Leaving Certificate 2021** – The school were delighted with the LC reesults of 2021, congratulations to all the students.
- **Academic Mentors Programme** - Support and acadamic guidance is now being offered to 6<sup>th</sup> year. Each student will be assigned an Academic Mentor (teacher) who will help students set target grades, discuss progress and guide students in their study. The students must opt into this programme.
- **Themed Weeks** - A number of themed weeks are happening in the school eg. Friendship week, Multicultural week, Christmas Festivities, Mental Health Week, Autism Awareness Week.
- **Deep Clean of Classrooms** - A deep clean of the classrooms will take place over the Christmas break, students are asked to take home all their belongings before the Christmas break.
- **Lockers** are still not allowed due to Covid, all students should have a box or bag in school for their books
- **PA** Deirdre thanked all members of the PA for their work and fundraising and offered special thanks to the folliwing outgoing members: Karen Dunne, Carol Kavanagh, Trinda Johnson, Rachel McGuinness and Ana Quigley and Pauline Gunning who is stepping down as Secretary

## **AOB**

- Parents should contact the school office if their child tests positive for Covid
- If a child has been absent for the November tests they should request a copy from their teacher on their return.